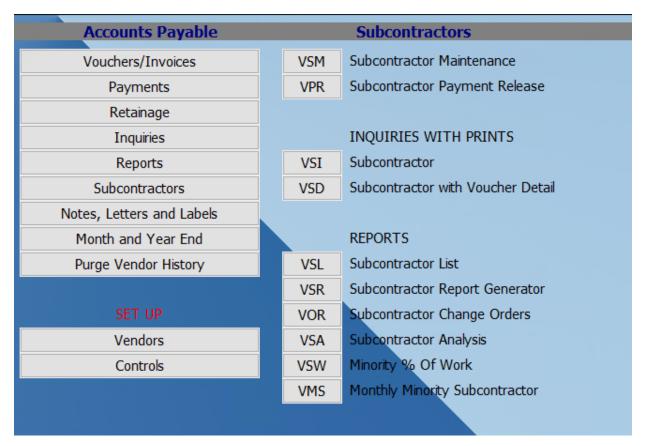


# Accounts Payable Subcontractor Improvements

Many enhancements have been made to the Subcontractor programs in STRUCTURE's Accounts Payable module.

The Subcontractors menu has changed slightly to accommodate new features.



## **Accommodating Pennies**

Many users have expressed concern about monetary field accuracy in the subcontractor files because they use whole dollars (no pennies), and not precise currency amounts.

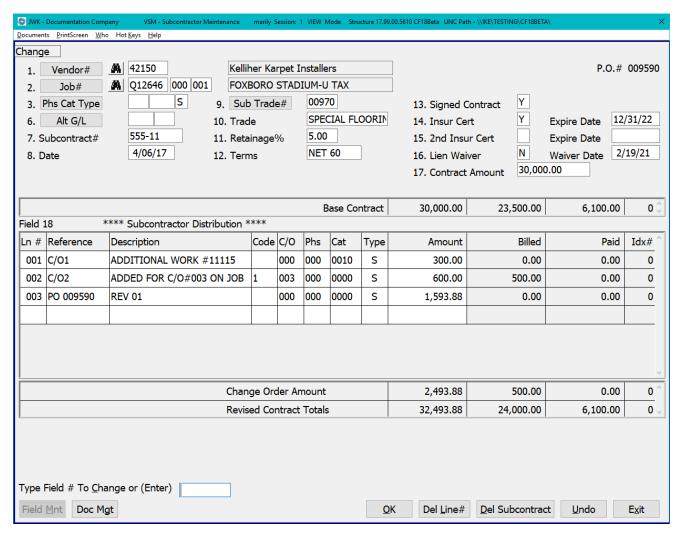
Therefore, VPR, VSM, VOR, VSA, VSI, VSR, and PJQ have been updated to accommodate the use of pennies on screens and in reports.



#### **VSM - Subcontractor Maintenance**

#### Notable changes include:

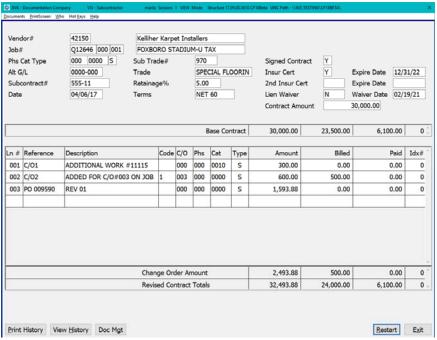
- Accommodates contracts that include pennies.
- The subcontract file will accept, and track vouchers posted against the change orders (Subcontractor Distribution section) of a subcontract.
- The screen will now show billed and paid to date information.
- Users cannot delete grid rows that have associated voucher activity.
- Added a display of the PO# in the top right corner of VSM when a subcontract came from a PO (this data was not visible before).



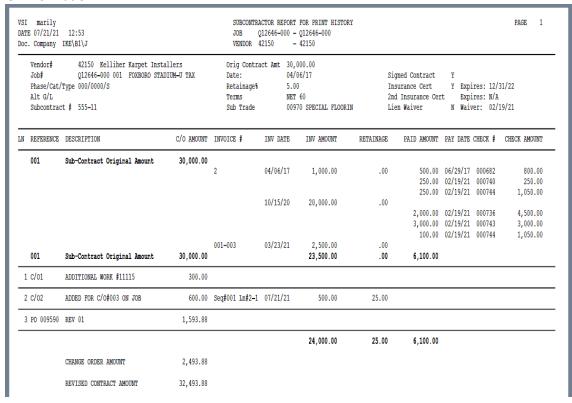


#### **VSI - Subcontractor**

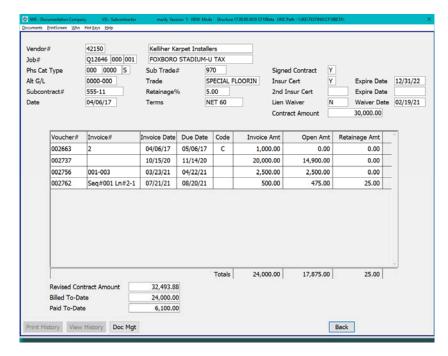
This program has been expanded to show the total amount billed and paid against the base contract and its changes.



[Print History] has been expanded to show contract information displayed on the screen as well as the voucher information.



# [View History] screen:

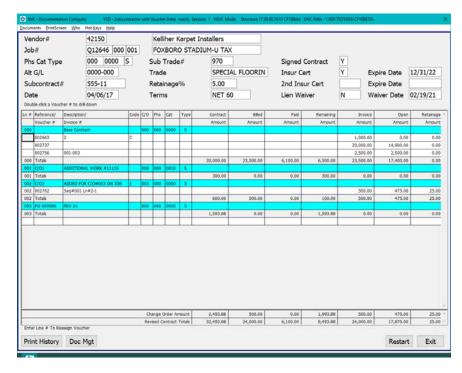


#### **New PROC**

#### **VSD - Subcontractor with Voucher Detail**

This program is a variation of the Subcontractor Inquiry (VSI) which shows both the subcontract information and the vouchers in the same grid.

It is used to reassign updated vouchers to any line on the subcontract. Changes made here are only reflected in the subcontractor module. (They are not reflected in job cost, etc.)





#### **New PROC**

#### **VSD - Subcontractor with Voucher Detail**

- Use to reassign a voucher sub-line to a different line on the subcontract. You may do so by editing the 'Ln#' field.
- Example: If you enter '001' in the Ln# field of a voucher, that voucher will be moved to line 001 on the subcontract. Setting the 'Ln#' to zero will associate the voucher with the base subcontract.
- You may drill-down to the Voucher Detail screen by double-clicking on the voucher line.
- This is a good program to use if you need to keep track of vouchers that should be posted against a change to the contract.

The VSD [Print History] button will print a VOR for the currently selected subcontract.

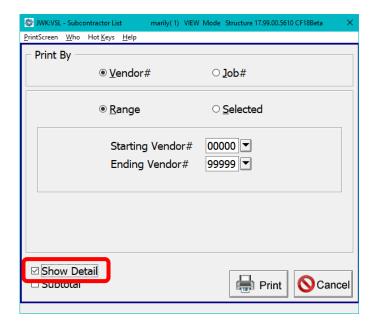
	marily 07/21/21 Company				12646-000 -	FOR PRINT HISTORY Q12646-000 42150				PAGE 1	
i I	Vendor‡ 42150 Kelliher Karpet Installers Job‡ Q12646-000 001 FOXBORO STADIUM-U TA Phase/Cat/Type 000/0000/S Alt G/L Subcontract ‡ 555-11			Orig Contra Date: Retainage% Terms Sub Trade	act Amt 30,000.00 04/06/17 5.00 NET 60 00970 SPECIAL FLOORIN		Signed Contract Y Insurance Cert Y Expires: 12/31/22 2nd Insurance Cert Expires: N/A Lien Waiver N Waiver: 02/19/21				
LN	REFERENCE	DESCRIPTION	C/O AMOUNT	INVOICE #	INV DATE	INV AMOUNT	RETAINAGE	PAID AMOUNT	PAY DATE CHECK #	CHECK AMOUNT	
	001	Sub-Contract Original Amount	30,000.00	2	04/06/17	1,000.00	.00	250.00	06/29/17 000682 02/19/21 000740	800.00 250.00	
					10/15/20	20,000.00	.00	2,000.00 3,000.00	02/19/21 000744 02/19/21 000736 02/19/21 000743	1,050.00 4,500.00 3,000.00	
	001	Sub-Contract Original Amount	30,000.00	001-003	03/23/21	2,500.00 <b>23,500.00</b>	.00	6,100.00	02/19/21 000744	1,050.00	
1 (	C/01	ADDITIONAL WORK #11115	300.00								
2 (	C/02	ADDED FOR C/O#003 ON JOB	600.00	Seq#001 Ln#2-1	07/21/21	500.00	25.00				
3 1	PO 009590	REV 01	1,593.88								
						24,000.00	25.00	6,100.00			
		CHANGE ORDER AMOUNT	2,493.88								
		REVISED CONTRACT AMOUNT	32,493.88								



#### **VSL - Subcontractor List**

Added an option to show each of the changes to the contract as a separate line when 'Show Detail' is checked.

When 'Subtotal' is checked, the report will subtotal between vendors and give a final total.

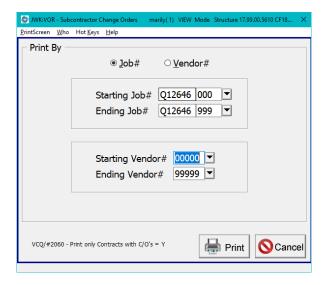


DATE 07	narily 7/21/21 13:39 ompany IKE\B1\J	SUBCONTRACTOR LIST VENDOR# 42150 -42150 Detail							PAGE	1
VEND#	NAME TRADE	JOB#	SEQ	SUB CONTRACT	DATE	RETAIN %	CONTRACT AMOUNT	BILLED J-T-D	PAID J-T-D	
42150	Kelliher Karpet Installers SPECIAL FLOORIN	000088-000	001		2/11/13		300.00	.00	.00	
42150	Kelliher Karpet Installers SPECIAL FLOORIN	000088-000	002		2/11/13	10.00	300.00	300.00	270.00	
42150	Kelliher Karpet Installers SPECIAL FLOORIN	000088-000	003		2/25/13	2.00	5.00	.00	.00	
42150	Kelliher Karpet Installers SPECIAL FLOORIN	000088-000	005		2/28/13		250.00	.00	.00	
42150	Kelliher Karpet Installers SPECIAL FLOORIN	000088-000	006		3/21/13		30.00	106.25	106.25	
	EFERENCE DESCRIPTION 0 009251 REV 01	COD	000	PHS CAT TYPE 000 0010 M evised Contract	Totals		70.00 100.00	.00 106.25	.00 106.25	
42150	Kelliher Karpet Installers SPECIAL FLOORIN	001011-000	001		2/11/13		4.00	230.00	230.00	
12150	Kelliher Karpet Installers SPECIAL FLOORIN	001011-000	002		5/11/21		110.00	.00	.00	
42150	Kelliher Karpet Installers SPECIAL FLOORIN	001027-000	001		9/20/17		912.00	10.00	.00	

# **VOR - Subcontractor Change Orders**

The report has been enhanced to show all the information from Subcontractor Maintenance (VSM), along with a listing of the vouchers that were posted against the base contract or its changes.

The screen will now tell you how you have VCQ/#2060 answered. (Just contracts with changes or all.)



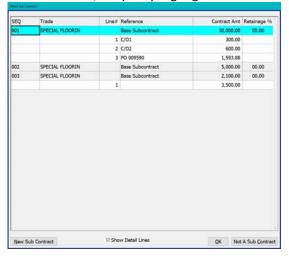
# Sample VOR report:

	Vendor# 42150 Kelliher Karpet Installers Job# Q12646-000 001 FOXBORO STADIUM-U TAX Phase/Cat/Type 000/0000/S Alt G/L Subcontract # 555-11			Orig Contract Amt 30,000.00  Date: 04/06/17  Retainage\$ 5.00  Terms NET 60  Sub Trade 00970 SPECIAL FLOORIN			Signed Contract Y Insurance Cert Y Expires: 12/31/22 2nd Insurance Cert Expires: N/A Lien Waiver N Waiver: 02/19/21				
LN	REFERENCE	DESCRIPTION	C/O AMOUNT	INVOICE #	INV DATE	INV AMOUNT	RETAINAGE	PAID AMOUNT	PAY DATE CHECK #	CHECK AMOUNT	
	001	Sub-Contract Original Amount	30,000.00	2	04/06/17	1,000.00	.00	250.00	06/29/17 000682 02/19/21 000740	800.00 250.00	
					10/15/20	20,000.00	.00	2,000.00 3,000.00	02/19/21 000744 02/19/21 000736 02/19/21 000743 02/19/21 000744	1,050.00 4,500.00 3,000.00 1,050.00	
	001	Sub-Contract Original Amount	30,000.00	001-003	03/23/21	2,500.00 23,500.00	.00	6,100.00	02/13/21 000/44	1,030.00	
1	C/01	ADDITIONAL WORK #11115	300.00								
2	C/02	ADDED FOR C/O#003 ON JOB	600.00	Seq#001 Ln#2-1	07/21/21	500.00	25.00				
3	PO 009590	REV 01	1,593.88								
						24,000.00	25.00	6,100.00			
		CHANGE ORDER AMOUNT	2,493.88								
		REVISED CONTRACT AMOUNT	32,493.88								



#### **VVE – Voucher Entry**

- When entering a voucher against a subcontractor, the screen to select which subcontract to voucher against has been expanded to allow the user to post against a change to the contract.
- User still has the option to select new subcontract, or not a subcontract.
- If user chooses to 'Show Detail Lines', they may highlight a distribution line to assign the voucher.



## **New Control File Questions**

- There are two new control questions that will aid in creating invoice #'s for your subcontractors.
- The system will allow for duplicate invoice #'s for a sub against a contract or a change to a subcontract (i.e., "Req #1" could be used by the same subcontractor for multiple jobs).
- See HMQ/PAY/#2050 & #2051.
- In this example, we want the seq# and next invoice# assigned. Use this option when your subcontractors do not give you formal invoices.

